



## **MINUTES**

(Approved on March 20, 2025)

**MEETING:** Regular Meeting (hybrid)

**DATE/TIME:** Thursday, February 20, 2025, 5:30 p.m.

**PRESENT:** Brett Santhuff (Chair), Jennifer Weddermann (Vice-Chair), Clara Cheeves, Stephanie Gowing, Deborah Ranniger, Chris Reeh

**ABSENT:** Krystal Monteros

### **A. Call to Order**

Chair Santhuff called the meeting to order at 5:31 p.m.

Chair Santhuff read the Land Acknowledgement.

### **B. Approval of Agenda**

*Vice-Chair Weddermann moved to approve the agenda as submitted. Board Member Ranniger seconded the motion. The motion passed unanimously.*

### **C. Approval of Minutes**

*Board Member Reeh moved to approve the January 16, 2025, meeting minutes as submitted. Vice-Chair Weddermann seconded the motion. The motion passed unanimously.*

### **D. Public Comments**

There were no written comments. No individuals addressed the Board.

### **E. Disclosure of Contacts and Recusals**

There were no disclosures of contacts or recusals.

### **F. Discussion Items**

#### **1. Quasi-Judicial Role and Urban Design Board Bylaws**

Stephen Antupit, Senior Planner, provided an overview of the proposed amendment to the Board's Bylaws.

*Vice-Chair Wedderman moved to approve the "Bylaws" with minor revision to IV.H.3.f. Board Member Cheeves seconded the motion. The motion passed unanimously.*

The Urban Design Board recessed at 5:37 p.m. and reconvened at 5:41 p.m.

#### **2. Urban Design Project Review (UDPR) Manual**

Antupit and Carl Metz, Senior Planner, provided an overview of the UDPR Manual, including document organization and the design objective and goals of each of the Urban Design Topics.

Discussion ensued regarding the goals and objectives of the Urban Design Topics, when project review falls in the timeline, and how much time the Board has to review.

### **3. Simulation**

Metz outlined potential UDPR scenarios.

Discussion ensued throughout regarding the desired objectives for the UDPR scenarios.

### **G. Communication Items**

Chair Santhuff reminded the Board to register for an upcoming City committees, boards, and commissions training opportunity.

### **H. Adjournment**

The meeting was adjourned at 7:02 p.m.

*\*These minutes are not a direct transcription of the meeting, but rather a brief capture. For full-length audio recording of the meeting, please visit: [www.cityoftacoma.org/UDB](http://www.cityoftacoma.org/UDB)*